

PlymoldEssentials.com

Ordering Instructions— Dealers with Plymold Account

Account Set Up

1. Go to PlymoldEssentials.com
2. Click on “My Account” in the upper right hand corner.
3. Create an account—you’ll need to enter your full name, e-mail, a password and your company name.
4. Send a quick e-mail to customersupport@plymold.com and request to have your current discount applied to your e-commerce account. Please include your company name, e-mail for the account and your Plymold Customer ID #. This will provide your company’s discount and apply any pertinent credit terms.

Product Selection


1. To begin shopping—log into your account.
2. Search for desired product(s). The large price shown will be **Your** discounted price.
3. Select finish (if applicable)
4. Enter desired quantity—**Add to cart**
5. Click **Continue shopping** if you are purchasing additional products
6. Enter shipping city, state, zip and change address type to Business. Select **Call before delivery** or **Liftgate** if needed. An additional charge will be applied at check-out.



Shopping Cart

Proceed to Checkout

47" Contour Wall Unit with Dur-A-Edge® Table was added to your shopping cart.

Product	Price	Qty	Subtotal
 <p>47" Contour Wall Unit with Dur-A-Edge® Table SKU: CBVL047DE-F5485-S8-11D25-60 Contour Bench Laminate: Black Walnut Table Top Laminate: Atlantis Dur-A-Edge® Table Edge: Black</p>	\$839.40	5	\$4,197.00

[Empty Cart](#)
[Update Shopping Cart](#)
[Continue Shopping](#)

Discount Codes [Apply](#)

Estimate Shipping and Tax

Country * State/Province *

Zip/Postal Code *

Address Type *

Do you need a Liftgate? +\$50.00
 Call Before Delivery +\$10.00

[Estimate](#)

Subtotal \$4,197.00

Grand Total \$4,197.00


[Proceed to Checkout](#)

Check-Out

1. If everything looks good, click **Proceed to Check-out**
2. Enter billing information. If you are shipping to a different address, click on **Ship to Different Address**. Click **Continue**.
3. Enter shipping information, if different than billing information. Click **Continue**
4. Confirm the Shipping Method. You have the opportunity to add **Liftgate** or **Call Before Delivery** again.
5. You'll see a "Requested Delivery Date" field. This is only for orders requesting a date past our standard lead time of approximately 3-5 weeks. Order will be scheduled in production for this date and may be difficult to move forward once set in the schedule.
6. Enter payment information. Visa, Mastercard, American Express and Discover are all accepted. If your company has open terms they will appear as an option.
7. Click **Continue**.
8. Review order information. You can edit shipping and payment information on the right hand column. If correct, click **Place Order**.
9. You will receive an e-mail confirming that your order was placed and paid for via our online system. A web order number will be included for reference. You will also receive a final invoice once the order has shipped.
10. Please direct all questions for on-line orders to customersupport@plymold.com.

Shopping Cart

Proceed to Checkout

Product	Price	Qty	Subtotal
 <p>47" Contour Wall Unit with Dur-A-Edge® Table SKU: CB11C4704-4545-55-11023-40 Contour Bench Laminate: Black Walnut Table Top Laminate: Asanis Dur-A-Edge® Table Edge: Black</p>	\$659.00	5	\$2,798.00

[Empty Cart](#)
[Update Shopping Cart](#)
[Continue Shopping](#)

Discount Codes [Apply](#)

Estimate Shipping and Tax

Country * State/Province *

Zip/Postal Code *

Address Type *

Do you need a Liftgate? +\$50.00
 Call Before Delivery +\$10.00

LTL [Estimate](#)

[Update Total](#)

Subtotal	\$2,798.00
Shipping & Handling (LTL, LTLU)	\$622.38
Grand Total	\$3,420.38

[Proceed to Checkout](#)